

Position Description

Job Title:	Heritage Sheep Display Assistant
Reporting to:	Volunteer Team Leader Event Manager, Livestock
Time Commitment:	2 Volunteers per shift per day Thursday 22 September to Sunday 2 October: 8.30am – 1.30pm, 1.30pm to 7pm

About the organisation

Melbourne Royal® is a member-based, not-for-profit organisation that promotes the development of agriculture and has been enabling communities to celebrate and showcase their passion since 1848.

The organisation has a long and proud history and its best known event is the Melbourne Royal Show, which showcases and connects food and fibre producers to the community.

Melbourne Royal's vision is to be globally recognised as a seal of excellence, highly valued for:

- Showcasing food and beverage, produce and producers
- Presenting premier events
- Developing and activating vibrant event spaces

Melbourne Royal's five key strategic pillars are Awards and Competitions, Venue (Melbourne Showgrounds), Melbourne Royal Show, People and Sustainability.

About this role

To provide assistance and support to the Supervisor maintaining the sheep display in the Kubota Australia Livestock Pavilion.

To interact with public, providing information on sheep display and sheep industry in general.

Key responsibilities

- General tasks pertaining to the set-up of the sheep display area, including feeding sheep and mucking out pens
- Cleaning and general maintenance of the sheep display area
- Ensuring that public areas and back of house areas are kept free of animal waste
- Reporting of any major maintenance items, health and safety concerns to Supervisor
- Assist with general inquiries from exhibitors and public where appropriate
- Assist with closure of sheep display area and Kubota Australia Livestock Pavilion to the public as directed
- Encourage interaction and experience with sheep exhibits
- Engage with general public interested in display
- Assist with providing educational information on the sheep and wool industries

Key competencies of the role

Skills & Experience:

- Experience working in a livestock environment, being able to work safely around sheep
- Strong interpersonal skills, such as communication
- Ability to adapt to surroundings, retain information, and follow directions accordingly
- Ability to work independently and in a team.

Qualifications & Knowledge:

- Moderate understanding of sheep industry
- Pre-reading of Heritage Sheep industry and information available on internet and at www.heritagesheep.org.au
- Basic understanding of health and safety requirements
- Must have valid working with children check

Personal Attributes:

- Passionate about agriculture
- Friendly and approachable
- Confidence in talking and interacting with people
- Strong customer service skills together with the ability to deal with a range of people

Outcomes/ Goals

- Positive and beneficial volunteer experience guided by useful supervisor guidance and feedback
- Activity and public engagement at the actual display area

Training and Support Plan

- Online Occupational Health and Safety Induction
- Volunteer Briefing prior to shift
- Ongoing support provided by Volunteer Team Leader

Benefits

- Opportunity to be part of an iconic Australian event
- Industry engagement and networking
- 2 x Show Tickets for each shift worked (one to be used by volunteer for entry on the day they volunteer)
- And other great benefits

General Information for Volunteers

Transport

- Volunteers will be responsible for their own transportation to the Melbourne Royal Show and costs associated
- Volunteers will need to decide what is their best travel method to get to the Show on time for their start of their shift

Uniform

- Volunteers will be supplied with a Volunteer vest upon arrival which will need to be returned at the end of their shift
- Under the vest volunteers will need to wear their own **white or black** long sleeve t-shirt, shirt, jumper or all three depending on the weather and **clean blue or black jeans**
- You will need to wear comfortable, and practical black or brown closed-toe boots for the duration of your shift.
- **Please no branding on your clothes.**

Personal items

- It is suggested Volunteers bring minimal personal items with them to the Show, some lockers will be available to store volunteers' items at Volunteers' HQ.