

## Position Description

<b>Job Title:</b>	Dogs Competition Tablet Operator
<b>Reporting to:</b>	Event Manager- Dogs
<b>Time Commitment:</b>	<p>24 September to 1 October 2022: 4 per day (for Conformation Dogs Comp)            22 September 2022: 2 (for Action Dogs)            23 September and 2 October 2022: 1 per day (for Action Dogs)</p> <p><u>Shift requirements</u>            Volunteers must take on:</p> <ul style="list-style-type: none"> <li>- minimum of 2 consecutive days</li> <li>- maximum of 4 consecutive days, and 8 shifts in total</li> </ul> <p>PLUS onsite tablet training pre-event, date and time to be arranged with successful applicants</p> <p>9.30am to 4.30pm</p>

### About the organisation

Melbourne Royal® is a member-based, not-for-profit organisation that promotes the development of agriculture and has been enabling communities to celebrate and showcase their passion since 1848.

The organisation has a long and proud history and its best known event is the Melbourne Royal Show, which showcases and connects food and fibre producers to the community.

Melbourne Royal's vision is to be globally recognised as a seal of excellence, highly valued for:

- Showcasing food and beverage, produce and producers
- Presenting premier events
- Developing and activating vibrant event spaces

Melbourne Royal's five key strategic pillars are Awards and Competitions, Venue (Melbourne Showgrounds), Melbourne Royal Show, People and Sustainability.

### About this role

To assist Stewards with recording competition results on electronic tablets, which are directly loaded to competition database.

### Key responsibilities

- Use tablets to enter competition results

### Key competencies of the role

- Experience in using iPads/tablets
- Enjoy being around animals (in particular dogs)
- Helpful and friendly demeanour

- Ability to take direction
- Ability to stand on feet for long periods of time

### Outcomes/ Goals

- High levels of volunteer and customer satisfaction
- Correct results are entered and published in a timely manner

### Training and Support Plan

- Online Occupational Health and Safety Induction
- Volunteer Briefing prior to shift
- Ongoing support provided by Volunteer Team Leader

### Benefits

- Opportunity to be part of an iconic Australian event
- Industry engagement and networking
- 2 x Show Tickets for each shift worked (one to be used by volunteer for entry on the day they volunteer)
- And other great benefits

### General Information for Volunteers

#### Transport

- Volunteers will be responsible for their own transportation to the Royal Melbourne Show and costs associated
- Volunteers will need to decide what is their best travel method to get to the Show on time for their start of their shift

#### Uniform

- Volunteers will be supplied with a Volunteer vest upon arrival which will need to be returned at the end of their shift
- Under the vest volunteers will need to wear their own **white or black** long sleeve t-shirt, shirt, jumper or all three depending on the weather and **clean blue or black jeans**
- You will need to wear comfortable, and practical black or brown closed-toe boots for the duration of your shift.
- **Please no branding on your clothes.**

#### Personal items

- It is suggested Volunteers bring minimal personal items with them to the Show, some lockers will be available to store volunteers' items at Volunteers' HQ.